

BYLAWS OF THE SOUTHWOOD ACADEMY OF THE ARTS SCHOOL IMPROVEMENT COUNCIL (SIC)

ARTICLE I: NAME AND PURPOSE

- **Section 1 — Name:** The name of this organization is the Southwood Academy of the Arts Student Improvement Council (SIC).
- **Section 2 — Purpose:** The purpose of the SIC is to serve as an advisory committee to the school principal and faculty. The Council assists in the planning, implementation, and evaluation of school improvement efforts, fosters school-community partnerships, and promotes student academic achievement and well-being.

ARTICLE II: MEMBERSHIP

- **Section 1 — Composition:** The Council shall consist of representatives from key stakeholder groups, maintaining a balanced ratio:
 - **Elected Members:** At least two (2) parents/guardians, two (2) teachers, and two (2) middle school students (selected through student government or open election).
 - **Appointed Members:** At least two (2) community members appointed by the Principal.
 - **Ex-Officio Members:** The Principal and Assistant Principal.
- **Section 2 — Term Limits:** Elected parent, teacher, and community members shall serve staggered two-year terms. Student representatives shall serve a one-year term. Members may serve a maximum of two consecutive terms.
- **Section 3 — Selection Process:** Elections for parent, teacher, and student representatives shall occur annually prior to October 15th.

ARTICLE III: OFFICERS AND DUTIES

- **Section 1 — Officers:** The officers shall consist of a Chair, Vice-Chair, and Secretary, elected annually by the Council at the first meeting of the school year.
- **Section 2 — Duties of Officers:**
 - **Chair:** Sets meeting agendas in consultation with the Principal, presides over all meetings, and serves as the primary liaison between the Council and the community.
 - **Vice-Chair:** Presides in the absence of the Chair and assists with committee oversight.
 - **Secretary:** Records minutes of all meetings, maintains Council records, and ensures public posting of agendas and approved minutes.

ARTICLE IV: MEETINGS AND GOVERNANCE

- **Section 1 — Regular Meetings:** The Council shall meet at least 4 times during the academic school year. Meeting dates and times shall be established at the first meeting.

- **Section 2 — Quorum:** A quorum consists of a simple majority (50% + 1) of active voting members, provided at least one parent, one teacher, and the Principal (or designee) are present.
- **Section 3 — Decision-Making:** Decisions shall ideally be reached by consensus. If a vote is required, a simple majority of members present shall carry the motion.

ARTICLE V: DUTIES AND RESPONSIBILITIES

The Council shall carry out the following duties:

1. Assist in the development, monitoring, and evaluation of the 5-Year School Renewal Plan.
2. Draft and distribute the annual *Report to the Parents* regarding school progress and performance goals.
3. Review standardized test data, attendance trends, and climate survey results to recommend targeted improvements.
4. Advise the principal on student support programs, facility needs, and school safety initiatives.

ARTICLE VI: AMENDMENTS

These bylaws may be amended at any regular meeting by a two-thirds vote of the total membership, provided written notice of the proposed amendment has been distributed to all members at least seven (7) days prior to the meeting.