E.B. ELLINGTON ELEMENTARY SCHOOL

SCHOOL IMPROVEMENT COUNCIL BYLAWS

Article I: Name

The name of this organization shall be the E.B. Ellington Elementary School Improvement Council (SIC).

Article II: Purpose

The School Improvement Council serves as an advisory body to the principal and school community. Its primary purpose is to support continuous school improvement, promote student achievement, strengthen family and community engagement, and provide input on initiatives that enhance the overall school experience.

Article III: Membership

The Council shall consist of:

- At least two parents elected by the parents of enrolled students.
- At least two teachers elected by the faculty.
- Community representatives and additional members appointed by the principal.
- The principal and other designated school or organizational leaders serving as ex-officio members.

Elected members shall comprise at least two-thirds of the elected and appointed membership, as required by South Carolina law.

Article IV: Terms of Service

Elected members shall serve a minimum of two-year staggered terms, consistent with state law. Parent representatives whose children are in their final year at the school may serve one-year terms. Members may be reelected or reappointed.

Article V: Officers and Responsibilities

The Council shall elect the following officers from its elected and appointed membership:

- **Chairperson:** Facilitates meetings, establishes meeting agendas in collaboration with the principal, and provides leadership for Council activities.
- **Vice Chairperson:** Assists the Chairperson and assumes responsibilities in their absence.
- **Secretary:** Maintains meeting minutes, attendance records, and official Council documents.

Article VI: Meetings

The Council shall meet at least four times during the school year, with additional meetings scheduled as needed.

Meetings shall be open to the public and conducted in accordance with applicable South Carolina Freedom of Information Act requirements.

Meeting notices, agendas, and minutes shall be maintained and made available in accordance with applicable requirements.

Article VII: Responsibilities

The Council shall:

1. Provide input and recommendations regarding the school's five-year improvement plan and annual updates.
2. Review school performance data and monitor progress toward established improvement goals.
3. Support initiatives that improve teaching, learning, student achievement, and school climate.

4. Strengthen partnerships among families, staff, community organizations, and the school.
5. Assist in developing the annual School Improvement Council Report to Parents.
6. Provide recommendations and assistance as requested by the principal.

The Council serves in an advisory capacity and does not assume administrative, supervisory, or decision-making authority reserved for the principal or district leadership.

Article VIII: Decision-Making

The Council shall strive to reach decisions through discussion and consensus. When a formal vote is necessary, a simple majority of voting members present shall determine the outcome, provided a quorum is established.

Article IX: Amendments

These bylaws may be amended by a two-thirds vote of the voting membership, provided proposed amendments are shared with members in advance. All amendments must remain consistent with South Carolina law and applicable district policies.

Article X: Adoption

These bylaws shall become effective upon approval by the School Improvement Council and completion of any required review by the South Carolina School Improvement Council office.

Adopted: November 7, 2026