

School Improvement Council Bylaws

Dillon High School • Dillon School District Four • 2026–2027

Article I. Name and Authority

The organization shall be known as the Dillon High School School Improvement Council (SIC). It operates pursuant to applicable South Carolina law, including S.C. Code § 59-20-60, district policy, and these bylaws. If a provision conflicts with controlling law, the law governs.

Article II. Purpose and Responsibilities

The SIC is an advisory body that promotes collaboration among families, students, educators, and community representatives. It shall assist with preparation and annual updates of the school improvement plan; monitor improvement strategies and progress; provide advice on school improvement initiatives and applicable incentive awards; assist the principal as requested; and help prepare the annual report to parents and community. The SIC does not exercise powers reserved to the board of trustees or school administration.

Article III. Membership and Composition

The SIC shall consist of six elected members: two parents elected by parents of enrolled students, two teachers elected by the faculty, and two students elected by enrolled students; three community members appointed by the principal; and ex-officio members, including the principal and designated assistant principals. The elected members must always comprise at least two-thirds of the elected and appointed membership, excluding ex-officio members. Appointed community members should reflect the diversity and interests of the school community.

Ex-officio members may participate in discussion but shall be nonvoting under these bylaws. Elected and appointed members each have one vote. No proxy or absentee voting is permitted.

Article IV. Elections, Terms, and Vacancies

Elections shall be completed no later than October 15 each school year, with fair opportunities for eligible parents, faculty, and students to nominate candidates and vote by their respective constituencies. Elected members serve staggered terms of at least two years, except eligible parents or students in their final year at the school may serve one-year terms. Appointed members serve two-year staggered terms unless the principal specifies a shorter term consistent with applicable requirements. Members may be reelected or reappointed if eligible.

Vacancies in elected seats shall be filled through an election by the appropriate constituency as soon as practicable; vacancies in appointed seats shall be filled by the principal. Replacement terms shall be recorded in the council roster. Membership data shall be reported to SC-SIC within the required period after elections.

Article V. Officers and Duties

The officers shall be Chairperson, Co-Chairperson, and Secretary, elected annually by the elected and appointed voting members from among elected and appointed members. Ex-officio members are ineligible to hold office. Officers serve one-year terms and may be reelected. For 2026–2027: Dominique Myers, Chairperson; Heather Small, Co-Chairperson; Karla Silva, Secretary.

The Chairperson presides at meetings, works with the principal to develop and distribute agendas, appoints committee leads, coordinates annual priorities, and monitors council compliance. The Co-Chairperson performs the Chairperson's duties in their absence and supports committee work. The Secretary records and distributes minutes, maintains attendance and governance records, and coordinates public notices and records with school staff.

Article VI. Meetings and Public Participation

The SIC shall meet at least quarterly during the academic year and may meet more frequently as determined by the council. At its first meeting, the council shall adopt a meeting calendar. Meetings shall be open to the public, with advance notice, agendas, and minutes maintained in accordance with the South Carolina Freedom of Information Act. Meeting agendas should be posted at least 24 hours in advance where applicable. Public comment may be included under reasonable, consistently applied time limits.

Article VII. Quorum and Voting

A quorum shall consist of a majority of the filled voting seats, provided the council remains legally constituted. With nine filled voting seats, five members constitute a quorum. Ordinary motions pass by a majority of voting members present when a quorum exists. A tie vote defeats a motion. Members shall disclose potential conflicts of interest and abstain where appropriate; abstentions are recorded.

Article VIII. Committees and Annual Work Plan

The council may establish standing or ad hoc committees aligned with school improvement priorities, including academic achievement, attendance and student support, family engagement, and school climate. Nonmembers may assist committees but do not gain council voting rights. Each year the SIC shall review school performance data, identify measurable priorities, monitor progress, and document recommendations and actions.

Article IX. Records, Accountability, and Training

The Secretary shall maintain approved minutes, attendance, the current membership roster and terms, meeting notices, bylaws, and committee reports in an accessible school repository. The council shall participate in available SC-SIC training, support preparation of required annual reporting, and review its effectiveness at least annually.

Article X. Amendments and Parliamentary Procedure

Proposed amendments must be distributed in writing at least seven calendar days before consideration. Amendments require a two-thirds vote of voting members present at a meeting with a quorum, provided the changes comply with law and district policy. Where these bylaws are silent, the council may use Robert's Rules of Order Newly Revised as a guide, insofar as consistent with law and practical council operations.

Article XI. Adoption

These bylaws take effect upon approval by the SIC at a duly noticed meeting. They shall be reviewed annually and retained as the council's continuing governing document.

Adopted on: October 6, 2026 Vote: 12 in favor / 0 opposed / 0 abstained

Chairperson signature: *Dominique Myers*

Secretary signature: *Karla Silva*

Appendix A. 2026–2027 Council Roster

This roster is an annual administrative attachment and may be updated without amending the bylaws. Secretary: Karla Silva (elected teacher member).

Membership	Name	Role
Elected	Nick Berry	Student
Elected	Antywan Dunson	Student
Elected	Crystal Ellison	Parent
Elected	Dominique Myers	Teacher / Chairperson
Elected	Karla Silva	Teacher
Elected	Heather Small	Parent / Co-Chairperson
Appointed	Jamal Campbell	Community
Appointed	Roanell Hough	Community
Appointed	Bobby Porter	Community
Ex-officio	Timothy Gibbs	Principal
Ex-officio	Wendy McDaniel	Assistant Principal
Ex-officio	Maurice Robinson	Assistant Principal