MAULDIN HIGH SCHOOL

SCHOOL IMPROVEMENT COUNCIL

BYLAWS

Motivation – Achievement – Values – Success

ARTICLE I – NAME

The name of this organization shall be the Mauldin High School School Improvement Council (SIC).

ARTICLE II – PURPOSE

The purpose of the SIC is to serve as an advisory council to the principal and school community. The council will collaborate with parents, students, educators, and community members to support school improvement, promote student achievement, strengthen family engagement, and contribute to a positive learning environment.

ARTICLE III – MEMBERSHIP

The SIC shall consist of elected representatives and appointed members in accordance with South Carolina law and SC-SIC guidance. Membership shall include:

1. Parent representatives elected by parents of students enrolled at Mauldin High School.
2. Teacher representatives elected by teachers assigned to Mauldin High School.
3. Student representatives elected by students enrolled at Mauldin High School.
4. Community representatives appointed by the principal, consistent with applicable requirements.
5. The principal and any other ex-officio members authorized under applicable requirements and the council's adopted bylaws.

The council shall maintain the required proportion of elected and appointed members. Membership shall reflect the school community and support meaningful participation from all stakeholder groups.

ARTICLE IV – ELECTIONS AND APPOINTMENTS

Parent, teacher, and student representatives shall be elected by their respective constituencies using procedures established by the SIC and consistent with South Carolina requirements.

The principal shall appoint community representatives in accordance with applicable guidelines.

Election procedures, appointment processes, membership terms, and reporting deadlines shall follow current SC-SIC guidance and applicable state law.

ARTICLE V – TERMS OF OFFICE

Members shall serve the terms established in these bylaws, consistent with state requirements. The council shall use staggered terms where appropriate to maintain continuity and provide opportunities for new members to participate.

ARTICLE VI – OFFICERS

The SIC shall elect the following officers annually:

- Chairperson
- Vice-Chairperson
- Secretary

Only members eligible under the applicable bylaws and state guidance may serve as officers.

ARTICLE VII – DUTIES OF OFFICERS

Chairperson

- Preside over SIC meetings.
- Develop meeting agendas in collaboration with the principal.
- Coordinate council activities and committees.
- Ensure the council addresses its school improvement responsibilities.
- Support compliance with applicable meeting and public notice requirements.

Vice-Chairperson

- Assist the chairperson with council responsibilities.
- Preside over meetings when the chairperson is absent.
- Perform other duties assigned by the council.

Secretary

- Record and maintain meeting minutes.
- Maintain attendance records and council documents.
- Assist with distribution of agendas and minutes.
- Support the maintenance of required council records.

ARTICLE VIII – RESPONSIBILITIES OF THE COUNCIL

The SIC shall:

1. Collaborate with the principal and school community on school improvement priorities.
2. Review relevant school data and contribute to improvement planning.
3. Monitor progress toward established improvement goals.
4. Assist with the preparation of the annual SIC Report to Parents.
5. Provide input on school needs, programs, and opportunities for improvement.
6. Encourage parent and community participation in school improvement efforts.
7. Maintain communication with the school community regarding council activities.

The SIC serves in an advisory capacity and does not replace the responsibilities or authority of the principal, school district, or Board of Trustees.

ARTICLE IX – MEETINGS

The SIC shall meet regularly throughout the school year.

Most meetings will be held on the
3rd Friday of each month at 8:00 a.m.

Additional meetings may be called as needed in accordance with applicable procedures. Meeting notices, agendas, minutes, and public access shall comply with South Carolina's Freedom of Information Act (FOIA) and other applicable requirements.

ARTICLE X – QUORUM AND DECISION-MAKING

A quorum shall be determined in accordance with the council's adopted bylaws and applicable requirements. The council shall seek consensus whenever possible. When a vote is necessary, decisions shall be made according to the applicable voting procedures.

ARTICLE XI – COMMITTEES

The chairperson may establish standing or temporary committees to address specific school improvement priorities. Committees shall report their recommendations to the full council.

ARTICLE XII – ATTENDANCE AND VACANCIES

Members are expected to attend regularly and participate actively in council business. Repeated absences, resignations, and vacancies shall be addressed according to procedures established in the adopted bylaws and applicable state guidance.

ARTICLE XIII – AMENDMENTS

These bylaws may be amended through a process approved by the SIC membership, provided that proposed amendments are consistent with South Carolina law and SC-SIC requirements. Any required review by SC-SIC shall be completed before amended bylaws take effect.

ARTICLE XIV – ADOPTION

These bylaws shall take effect upon approval through the applicable adoption process and completion of any required review.

Date adopted: _____

SIC Chairperson: _____

Principal: _____

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