

Parent Information Flyer

2024-2025

Welcome to Westview Middle School!

Westview Middle School is excited to see you and hopes to make the start of the new school year as easy as possible. There are a few important reminders listed below to assist you with having a great start to this school year. Westview Middle School's web page has a wealth of information about the school:

www.qwd50.org/westview

- **Expectations: Review the District 50 Rights and Responsibility Handbook with your child and return signed Policy and Internet Forms.**
- **Enrollment:** Complete student enrollment process online through Parent Portal. **Make sure that working telephone numbers are given.** For your convenience, Westview Middle School has laptops available or you may complete this process at home.
- **Residency:** Provide a current bill or lease in parent/guardian's name as proof of residence.
- **Lunch:** Lunch will be free. The cafeteria has extra items for purchase such as chips, cookies, and drinks. You may put money in your child's account for such purchases or send cash with the student. No charges for extra items will be allowed.
- **Fees:** STEMS Instructional fee is \$20.00. Yearbooks will be purchased online through TreeRing.

Listed below is a brief summary of several procedures and expectations. Please review them and share with your child. We also strongly suggest everyone review the student handbook on the Westview Middle School website for other important information and a complete explanation of all procedures.

ENROLLMENT

Westview cannot stress enough the importance of keeping student information updated. It is of the utmost importance that the school be able to contact you at all times. Addresses, parent contact information, and emergency contact information needs to be up to date at all times should parents need to be contacted in the event of an emergency. Robo calls are sent out to keep parents updated about important information with regards to the school.

STUDENT DRESS CODE – BOARD POLICY JICA

In an effort to have a school environment that is safe, orderly, and conducive to learning, the following dress code will apply to all schools in Greenwood School District 50. Inappropriate and impermissible student attire includes, but is not limited to, the following:

- All pants will be worn above the hips.
- Clothing or accessories that depict alcohol, drugs, tobacco, racial slurs/epithets, sexual suggestion/insinuation, inappropriate language, or gang association is prohibited.
- Halter tops, tank tops, and see-through clothing are prohibited. Cleavage will not be shown.
- Shorts, mini-skirts and culotte-type clothing are allowed in grades 5-12 with the following restrictions:
 - * Said garments may not be made of clinging material, such as but not limited to biker shorts and pants, surfer pants, form-fitting knit material, etc.
 - * All garments should be of an appropriate length, as determined by the school principal.
- Hats will not be worn in the buildings.

Westview Middle School has expanded and clarified this district policy as follows:

- Shower shoes, pajamas, bedroom shoes, beachwear, short shorts, midriff tops, bodysuits, and short skirts are not allowed.
- Physical education clothing is to be worn only during scheduled PE classes as required.
- Students may not wear sunglasses inside any campus building. If worn inside, these items will be confiscated.
- Facial piercing and tongue piercing are discouraged due to safety concerns. Students may not wear accessories or clothing that would pose a safety threat to themselves or interfere with the educational process. This includes heavy chains, fish hooks, multi-finger rings, studded bracelets or collars, nose/lip to ear chains, etc.
- Doo Rags, caps/hats of any kind, hoodies, bandanas, bonnets or other head coverings are against dress code. Students are allowed to wear appropriate headbands for the purpose of keeping hair out of their faces. (This means the hairband must be worn on the top of the head, not the forehead.) The rule applies for both boys and girls.
- Shorts or skirts are to be no shorter than mid-thigh. This includes shorts or skirts that are worn with non-sheer leggings or tights.
- Pants are to be worn at the waist level. The school administration will have ties for students who are in violation of the expectation. If a student refuses to meet the dress code, the student will face consequences for disobedience.
- Outdoor coats may not be worn in the building. Light sweaters or hoodies work well in the classroom.
- Open holes or tears in clothing must be no higher than mid-thigh. Students must wear leggings or tights under clothing that has holes above mid-thigh, or have patches sewn on any holes above mid-thigh. No skin may be showing above mid-thigh. Pants that have holes that are visible in inappropriate areas are not to be worn to school.
- Students may wear special dress, uniforms, or costumes for specific events or special occasions during the school day when approved by the principal.

To write a regulation that will adequately cover every detail of appropriate dress is virtually impossible. Therefore, the administration reserves the right to make judgments as to whether a student is properly attired. The administration may make an exception to these rules for medical or religious situations or for school spirit or curriculum activities. The administration has the authority to judge a student's dress situation.

STUDENT ARRIVAL

Students are in the care of the school from the time they arrive in the morning until they are dismissed at the end of the day. Car riders should not come to school before 7:15 AM, **as teachers are not there to supervise them.** The school cannot assume responsibility for the supervision of students who are brought to the school campus before school hours.

Students will report to the cafeteria upon arrival at 7:15 AM. The teacher on duty will assign seating in the cafeteria for students who eat breakfast. Students will be allowed to go to their hallway at 7:30 AM.

All car riders must arrive by 7:50 AM if they are going to eat breakfast.

Attendance is taken each period. Students are expected to report to each class on time. For perfect attendance, a student must be present every day and must not accumulate more than a total of 3 tardies within a school semester. This policy begins anew second semester.

TARDIES

Students are tardy if they are not in their 1st period class each morning by the appropriate bell (8:05 AM). Students who are tardy must get a pass from the guidance office before being allowed to enter class. **Students who do not arrive at school or class on time miss a very important part of their instruction.** If your child is a car rider, please make sure that he/she arrives on time each day. Only medical notes from a physician or hospital will be considered an excused tardy. Students riding a bus to school do not receive unexcused tardies if the bus is late.

Westview Middle School Tardy Policy Consequences:

3rd Tardy-Phone call - guidance office
4th Tardy-Phone call - administrative office/SSF
5th Tardy-After School Detention
6th Tardy-After School Detention
7th Tardy - 1 day ISS/OSS for each tardy past 6 tardies

Teachers will assign disciplinary actions for tardiness to periods other than 1st block.

ID Policy

For the safety of all at Westview Middle School, students will not be allowed to enter a classroom without wearing a current year ID badge. ID badges must be worn around the neck on the provided break away lanyard during the school day. If the ID badge is lost, an additional ID badge may be purchased for \$5.00. A student may also purchase a temporary current year ID sticker or bracelet for \$1.00. If a student is unable to purchase an ID sticker or bracelet, an ID sticker or bracelet will be provided to the student to wear. This student will serve silent lunch detention.

If a teacher has a student reporting to class without a current year ID badge, the teacher will provide the student with a temporary ID sticker or bracelet. A new ID which is purchased will be obtained through the Media Center. Students who deface an ID badge will be required to purchase a new ID badge at \$5.00 each. If a student wears another student's ID badge, that ID badge will be confiscated. Students are to wear only one badge, which must be for the current year.

ELECTRONIC DEVICES

Students may use a Westview Middle School phone to call parents for emergencies during the day with permission of administration. Please make sure that students are aware of transportation arrangements for getting home before they leave for school each day. **Per Gwd50 District policy, cell phones may not be used** by students to call or text parents during school hours. Parents/legal guardians are advised that the best way to get in touch with their child during the school day is by calling the school office and leaving a message. (864-229-4301)

Each student has received a Chromebook to use for instructional purposes. Westview students cannot use cell phones or other electronic devices without a teacher's permission. Using the devices for non-instructional purposes or inappropriate activities, which include playing games during class, communicating with others or using them for any other unauthorized activity is not permitted.

NOTE: Bringing a telecommunication device to school is a privilege, not a right. The school and district will not be responsible for the condition of any confiscated device, upon its return to the student's parent/guardian.

The staff will follow these basic enforcement procedures when the policy is violated. The parent must sign the "ECD Use Agreement." **A photo ID will be required to pick up the cell phone.**

- **1st Offense**—The device will be confiscated and returned to a parent between 3:30 PM—4:15 PM at the end of the school day. Failure to surrender devices to administration will result in discipline according to the District Student Rights and Responsibilities.
- **2nd Offense**—The device will be confiscated and returned to a parent between 3:30 PM—4:15 PM at the end of the school day. Failure to surrender devices to administration will result in discipline according to the District Student Rights and Responsibilities. Parents must meet with an administrator after the second offense.
- **3rd Offense**—The device will be confiscated until the last day of the school year. Failure to surrender devices to administration will result in discipline according to the District Student Rights and Responsibilities - see below.
- **Failure to relinquish the ECD will result in 2 days ISS, 1st offense; 1-2 days OSS, 2nd offense; 2-4 days OSS, 3rd offense.**

DISMISSAL

Parents are encouraged to make appointments after school hours and early dismissals are discouraged. **Students will not be dismissed after 2:15 PM to allow time for important end of day changes, announcements and proper conclusion of the day's lessons, without administrative approval.**

Walkers and car riders will be dismissed before bus riders. **All car riders must be in the designated area on the side of the building. Pick-ups will not be permitted in the bus front parking lot for safety reasons.** Teachers are on duty to help direct cars and supervise students. **All car riders must be picked up no later than 3:50 PM.** This is 30 minutes after school is dismissed and should allow ample time for parents to provide a ride.

If a student is consistently left for more than 30 minutes, he/she may be required to ride the bus home. The full cooperation of those who pick up students is appreciated so that we can protect our students' safety.