JACKSON SCHOOL
SCHOOL IMPROVEMENT COUNCIL (SIC) BYLAWS

Date Approved: October 16, 2026

ARTICLE I – NAME

The name of this organization shall be the Jackson School Improvement Council (SIC).

ARTICLE II – PURPOSE

The purpose of the Jackson School Improvement Council is to support the continuous improvement of Jackson School through collaboration among school personnel, families, and community stakeholders.

The SIC shall:

1. Support the development, implementation, and evaluation of the School Improvement Plan.
2. Provide input and recommendations regarding school goals, instructional practices, and student achievement.
3. Serve as a liaison between the school, families, and community.
4. Assist in preparing the annual School Improvement Council Report to Parents.
5. Promote a positive school culture aligned with Leader in Me principles.
6. Support data-informed decision-making and continuous school improvement.
7. Encourage meaningful family and community engagement in the educational process.

ARTICLE III – MEMBERSHIP

The School Improvement Council shall consist of representatives from the following groups:

- At least three (3) parents or guardians of students enrolled at Jackson School.
- At least two (2) teachers employed at Jackson School.
- The principal, serving as an ex-officio member.
- Community representatives, appointed as needed.
- Optional: A PTA/PTO representative

Each elected or appointed SIC member shall have one vote.

Membership should reflect the diverse perspectives and interests of the Jackson School community.

ARTICLE IV – ELECTIONS AND APPOINTMENTS

1. Parent representatives shall be elected annually by the families of Jackson School students.
2. Teacher representatives shall be elected by the Jackson School faculty.
3. The principal may appoint additional members to ensure diverse representation and strengthen community involvement.
4. Elections shall take place within the first month of the school year.
5. Election and appointment procedures shall be communicated to the appropriate stakeholder groups.

ARTICLE V – TERMS OF SERVICE

1. Members shall serve two-year staggered terms to provide continuity in SIC leadership and operations.
2. Members may serve a maximum of two consecutive terms.
3. Vacancies occurring during a member's term may be filled through election or appointment, as appropriate.
4. Members are encouraged to participate actively in meetings, discussions, and SIC initiatives throughout their terms of service.

ARTICLE VI – OFFICERS AND RESPONSIBILITIES

The officers of the School Improvement Council shall include:

- Chairperson - Presides over SIC meetings and sets the agenda.
- Vice-Chairperson - Assists the Chairperson with SIC responsibilities as needed.
- Secretary - Records and maintains accurate meeting minutes.

ARTICLE VII – MEETINGS

1. The SIC shall meet at least six (6) times during each school year.
2. Meetings shall follow an established agenda.
3. Meeting minutes shall be recorded and maintained for documentation purposes.
4. A quorum, defined as a majority of the current voting membership, must be present for official council decisions and votes.
5. SIC meetings shall be open to the public.

ARTICLE VIII – COMMITTEES

The SIC may establish committees to support its work and address specific areas of school improvement.

ARTICLE IX – AMENDMENTS

These bylaws may be amended by a majority vote of SIC members, provided that proposed amendments are shared with members prior to the meeting at which the vote will occur.

All approved amendments shall be documented and maintained with the official SIC records.
